

ART DEPARTMENT CHAIR ANNOUNCEMENT OF OPEN POSITION

JOB DESCRIPTION

Reporting to the Director of Education, and working in partnership with the Art Department Coordinator, the Chair of Usdan's Visual Art Department will be responsible for the overall vision, direction, implementation, assessment and operations of the 7-week summer Visual Art program for students ages 4-18. The Chair will work with the Administrative staff in the off-season on a limited basis, and then on campus in Huntington, Long Island, NY for the 35 full days of the summer season.

JOB REQUIREMENTS

Traits and Characteristics: The Chair of the Visual Arts Department will be a passionate artist and an enthusiastic educator, who works well with people of all ages and is energetic, patient, detail-oriented and insightful. As the lead representative of the camp's Visual Arts programs, the Chair will be a role model for many students and faculty members and will help guide the vision of the department as well as oversee all of its operations during the fast-paced summer season.

The Art Chair will also be:

- A collaborator, and an innovator, with a voracious appetite for discovering and understanding emerging trends in the visual arts
- A leader who is flexible and adaptive
- Extremely organized, self-motivated and able to prioritize multiple tasks during busy times
- Detail-oriented while maintaining big picture

Qualifications:

The successful candidate should have:

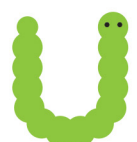
- A bachelor's degree in Art, Art Education or Art History, or equivalent knowledge, skills, and abilities
- A minimum of five years experience teaching in the visual arts, preferably with students of a wide range of ages and experiences
- Administrative experience
- Experience hiring and managing visual arts teachers, including interviewing, and on-boarding

Roles and Responsibilities:

The chair of Usdan's Visual Art Department will:

In-Season:

- Build relationships with Usdan's Department Chairs, Art teachers and support staff
- Work with Art Coordinator to order and oversee the organization of supplies for all department classes
- Organize both internal and external student gallery shows and performances
- Talk with parents, students and faculty to resolve classroom problems
- Facilitate collaboration across the many art forms taught at Usdan.
- Foster diversity in Usdan's teaching
- Give Art Department staff members feedback, both critical and encouraging.
- Create organizational/departmental structures that foster growth, student's abilities, and organizational sustainability.
- Manage partnerships with external cultural and art organizations and individuals.
- Facilitate weekly department meetings.



Off-Season

- Hire faculty members who are engaging, thoughtful teachers, and practicing artists
- Work with the Administrative staff to shape the department's structure and subsequent course offerings
- Create and manage partnerships with artists, external cultural organizations and art organizations.

SALARY

2019 Pre-season work; monthly until June 2019

- Salary: approximately \$700 per month
- Location: Work from Home

2019 Summer Season

- Salary: \$10,600
- 2 Orientation Days; TBD
- 34 or 35 Weekdays: Monday - Friday, 9:15 AM - 4:15 PM (We are closed July 4th). Dates; TBD
- Location: Usdan Summer Camp for the Arts, Huntington, Long Island, NY

BENEFITS

- We encourage our faculty and staff to utilize Usdan for their own artistic purposes. Proposals for pre and post season studio use are welcome.
- Discounts for children of faculty.
- Transportation:
 - Free parking on campus
 - NYC faculty also has the option on a subsidized train ride. Usdan will pay half of the LIRR cost up to \$350.
- Activities:
 - Daily faculty swim.
 - Lead or attend workshops with other faculty and staff such as yoga, archery, gardening, theater, dance, music and art.

To Apply: Please apply online at usdan.org/employment. Questions can be directed to Jillian Greenberg, Director of Education to Employment@usdan.org. PDF files are preferred attachments. No phone calls please.