

AN OPPORTUNITY TO JOIN A GREAT TEAM!

JOB TITLE	SWIM ATTENDANT
DEPARTMENT	RECREATION
REPORTS TO	DEPARTMENT ASSOCIATE & RECREATION CHAIR

ABOUT USDAN

Usdan has been recognized as a Top Nonprofit Workplace in 2021, 2022, 2023, and 2024! Usdan opens a world for children to joyfully express their creativity and develop their artistic skills. Each summer, teachers and artists – actors, directors, playwrights, painters, sculptors, musicians, composers, dancers, poets, and novelists – come together to teach and collaborate with our campers, ages 5 to 18. Set on 140 acres of natural beauty in Wheatley Heights, Long Island, NY. Usdan is a safe, welcoming place within which campers have the freedom to build new friendships, explore nature, gain personal independence, and have fun, while developing new skills and techniques in their chosen artforms.

POSITION SUMMARY

The Swim Attendant helps monitor & supervise students as they enter, participate in, and exit Swim. They are responsible for managing changing rooms and assisting with buddy check during Swim. Successful candidates are flexible and willing to work in all weather conditions. They are enthusiastic about working with children and are able to follow supervisors' directions. They are reliable, punctual, respectful, and organized. They can work independently and on a team. They have a "can-do" attitude with the ability to find "yes." Perhaps most importantly, they have respect and empathy for both students and other staff.

JOB RESPONSIBILITIES

- Check in students into Swim class for attendance
- Assist with periodic buddy checks on deck during Swim class.
- Monitor changing rooms.
- Comply with Usdan policies and procedures, including daily arrival and departure time
- Swim Attendants work with a team of swim and recreation staff to support a diverse body of students.
- Attend department and staff meetings and trainings as required.
- Always have student safety as a top priority.
- Other duties as assigned.

The above job description is not intended to be an all-inclusive list of duties and standards of the position.



QUALIFICATIONS

- Be 18 years of age as of June 30, 2025.
- Experience working with children.
- Ability to work individually and as a part of a team.
- Must complete New York State required trainings, including but not limited to a Sexual Harassment Prevention training and a Child Abuse and Neglect/Maltreatment Identification. Links to required trainings will be provided after hiring.
- CPR training is not required but a plus.
- Have reliable transportation to Usdan's campus. Requests for accommodations are subject to approval by senior management.

2025 SUMMER SEASON DATES AND TIMES

Monday - Friday, June 30 - August 22, 2025, 9:15AM - 3:15PM, closed July 4.

Pre-season commitments include:

- Staff Orientation: Saturday, May 31, 9:30AM - 4:30PM
- Family Orientation: Wednesday, June 18, 5:00PM - 7:30PM

COMPENSATION AND BENEFITS

- \$3,600 Stipend, at least 30 hours per week in season.
- \$16.50 per hour for trainings.
- Workshops in subjects like yoga, ceramics, and archery with other faculty and staff, if offered.
- Transportation: additional opportunities to serve as a bus monitor, which consists of riding the bus to and from camp and supervising students. Faculty and staff will receive a stipend (\$400-\$700)

PHYSICAL DEMANDS

Usdan is a 140-acre campus with facilities spread throughout - distances vary and are along uneven surfaces, up and down hills. Some facilities are elevated and require one to two stairs to enter.

Some staff walk an average of two miles per day. Other physical demands include the ability to work in a hot, humid environment; the ability to speak clearly and understand the speech of another person; and the ability to prioritize sounds and focus on one sound among many.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential physical functions of this position.

TO APPLY

- Please apply through our online application: <https://www.usdan.org/employment>
- Please include a cover letter.

USDAN SUMMER CAMP FOR THE ARTS



- PDF files are preferred attachments. No phone calls please.

USDAN CENTER FOR THE CREATIVE AND PERFORMING ARTS A/K/A USDAN SUMMER CAMP FOR THE ARTS IS AN EQUAL OPPORTUNITY EMPLOYER AND IS COMMITTED TO CREATING AN INCLUSIVE ENVIRONMENT FOR ALL EMPLOYEES. WE WELCOME APPLICANTS FROM DIVERSE BACKGROUNDS TO APPLY THEIR UNIQUE BACKGROUNDS, PERSPECTIVES, SKILLS AND TALENTS TO FOSTER AN OPEN, COOPERATIVE, AND DYNAMIC ENVIRONMENT WHERE EMPLOYEES AND USDAN ALIKE CAN THRIVE. ALL EMPLOYMENT IS DECIDED ON THE BASIS OF QUALIFICATIONS, MERIT, AND BUSINESS NEED.